

# UNION MUTUAL FUND

## BANK ACCOUNTS REGISTRATION FORM



### Addition/ Change/ Deletion of Bank Accounts/ Default Bank Account

Please read the instructions carefully and complete the relevant section legibly in black / dark coloured ink and in BLOCK LETTERS.  
Please strike unused sections to avoid unauthorised use.

Folio No.	(For Existing Unit Holders)	<b>OR</b>	Application No.	(For New Investors)	
NAME OF FIRST APPLICANT/ UNIT HOLDER [Please shade (●)]			○ Mr.	○ Ms.	○ M/s.
				Permanent Account Number (PAN)	

#### A - ADDITION OF BANK ACCOUNTS (Bank details should be of sole holder / first unitholder) [Please shade (●)]

Please register my/our following bank accounts for all investments in my/our folio. I/we understand that I/we can choose to receive payment proceeds in any of these accounts by making a specific request in my/our redemption request. I/We understand that the bank accounts listed below shall be taken up for registration in my /our folio in the order given below and the same shall be registered only if there is a scope to register additional bank accounts in the folio subject to a maximum of five in the case of individuals and ten in the case of non individuals.

• For each bank account, Investors should produce original for verification or submit originals of the documents mentioned below.

Bank Name	
Bank A/C No	A/C Type ○ Savings ○ Current ○ NRE ○ NRO ○ FCNR ○ Others <small>(Please Specify)</small>
Branch Address	
IFSC CODE*	MICR CODE*
Document Attached*	<input type="radio"/> Original Cancelled Cheque with name and account number of 1st unit holder pre-printed <input type="radio"/> Bank Pass Book having the name, address and account number of the account holder with current entries not older than 3 months

Bank Name	
Bank A/C No	A/C Type ○ Savings ○ Current ○ NRE ○ NRO ○ FCNR ○ Others <small>(Please Specify)</small>
Branch Address	
IFSC CODE*	MICR CODE*
Document Attached*	<input type="radio"/> Original Cancelled Cheque with name and account number of 1st unit holder pre-printed <input type="radio"/> Bank Pass Book having the name, address and account number of the account holder with current entries not older than 3 months

Bank Name	
Bank A/C No	A/C Type ○ Savings ○ Current ○ NRE ○ NRO ○ FCNR ○ Others <small>(Please Specify)</small>
Branch Address	
IFSC CODE*	MICR CODE*
Document Attached*	<input type="radio"/> Original Cancelled Cheque with name and account number of 1st unit holder pre-printed <input type="radio"/> Bank Pass Book having the name, address and account number of the account holder with current entries not older than 3 months

Bank Name	
Bank A/C No	A/C Type ○ Savings ○ Current ○ NRE ○ NRO ○ FCNR ○ Others <small>(Please Specify)</small>
Branch Address	
IFSC CODE*	MICR CODE*
Document Attached*	<input type="radio"/> Original Cancelled Cheque with name and account number of 1st unit holder pre-printed <input type="radio"/> Bank Pass Book having the name, address and account number of the account holder with current entries not older than 3 months

#### B - DEFAULT BANK ACCOUNT

From among the bank account registered with you or mentioned above, please register the following bank account as a Default Bank Account for payment of future redemption and/or dividend proceeds, if any, for the above mentioned folio.

Bank Name	Bank A/C No
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#### DECLARATION AND SIGNATURES (For Part A and B) (Mandatory)

I/We have read and understood the terms and conditions of bank accounts registration provided in this document and in the Statement of Additional Information (SAI) and agree to abide by the same including any amendments made thereto from time to time. I/ We hereby declare that the particulars given above are true and correct. I/We understand that my/our request will be executed only if it is filled properly with all details and necessary documents are attached, as applicable, failing which the request will be rejected. I agree to furnish such further information as Union Mutual Fund may require from me/us. I/We will not hold Union Asset Management Company Private Limited, Union Mutual Fund and its Registrar liable for any loss due to delayed execution or rejection of the request for reason of incomplete / incorrect information. I/ We will also inform Union Mutual Fund / Union Asset Management Company Private Limited about any changes in my /our registered bank accounts.

Date	D	D	M	M	Y	Y	Y	Y
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**Signatures (To be signed as per mode of holding. Incase of non-Individual unit holders, to be signed by AUTHORISED SIGNATORIES)**

Signature Sole/First Applicant / Unit Holder	Signature Second Applicant / Unit Holder	Signature Third Applicant / Unit Holder
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*Note: For Non-Individual investors please affix company seal and stamp against / below the signature*

#### BANK ACCOUNT REGISTRATION FORM

#### ACKNOWLEDGEMENT SLIP (To be filled in by the investor)

Folio No.

Received from: Mr./ Ms./ M/s \_\_\_\_\_

Date: / /

Collection centre's stamp with date and time of receipt



**C - EXISTING BANK DETAILS AS REGISTERED (Mandatory)**

Please provide proof of any one of the document mentioned for bank account registered in the folio:

- Original Cancelled Cheque with name and account number of 1st unit holder pre-printed
- Bank Pass Book having the name, address and account number of the account holder with current entries not older than 3 months

Bank Name	Bank A/C No
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**D- BANK ACCOUNT DELETION**

Please delete the following BANK ACCOUNTS as registered accounts for my/our above Folio.

Bank A/C No	Bank Name
Bank A/C No	Bank Name
Bank A/C No	Bank Name
Bank A/C No	Bank Name

*Deletion of a default bank account is not permitted unless the investor mentions another registered bank account as a default account in Part B of this Form.*

**DECLARATION AND SIGNATURES (For Part C and D) (Mandatory)**

I/We have read and understood the terms and conditions of bank accounts registration provided in this document and in the Statement of Additional Information (SAI) and agree to abide by the same including any amendments made thereto from time to time. I/ We hereby declare that the particulars given above are true and correct. I/We understand that my/our request will be executed only if it is filled properly with all details and necessary documents are attached, as applicable, failing which the request will be rejected. I agree to furnish such further information as Union Mutual Fund may require from me/us. I/We will not hold Union Asset Management Company Private Limited, Union Mutual Fund and its Registrar liable for any loss due to delayed execution or rejection of the request for reason of incomplete / incorrect information. I/ We will also inform Union Mutual Fund / Union Asset Management Company Private Limited about any changes in my /our registered bank accounts.

Date	D	D	M	M	Y	Y	Y	Y
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**Signatures (To be signed as per mode of holding. In case of non-Individual unit holders, to be signed by AUTHORISED SIGNATORIES)**

Signature  Sole/First Applicant / Unit Holder	Signature  Second Applicant / Unit Holder	Signature  Third Applicant / Unit Holder
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*Note: For Non-Individual investors please affix company seal and stamp against / below the signature*

**In-Person Verification (IPV) (For Office Use only) applicable only if the old / existing bank mandate proof not submitted**

I have done the In-Person verification of the above referred investor along with ID document mentioned below; I have also matched the documents given with the information available in the referred Folio(s) and found them in order. I have verified the originals of new bank mandate documentary proof with the copies shared and found them in order by matching with the details indicated above.

Employee Name				Signature with Branch Seal				
Employee No.								
Location Name	AMC/CAMS - <Location Name>							
Documents Verified	<input type="radio"/> Self attested copy of PAN	<input type="radio"/> For PAN exempt investors	<input type="radio"/> Passport <input type="radio"/> Voter ID <input type="radio"/> Ration Card <input type="radio"/> Please Specify					
Date	D	D	M		M	Y	Y	Y

**Instructions and Terms and Conditions**

1. Union Mutual Fund offers its unitholder, this facility to register multiple bank account details for all investments held in the specified folio (existing or new). Individuals/HUF can register upto 5 different bank accounts for a folio by using this form. Non - individuals can register upto 10 different bank accounts for a folio. For registering more than 5 accounts, please use extra copies of this form.
2. Bank account registration/ deletion request will be accepted and processed only if all the details are correctly filled in and the necessary documents are submitted. The request is liable to be rejected if any information is missing or incorrectly filled or if there is deficiency in the documents submitted.
3. The sole/ first unit holder in the folio should be the holder/ one of the holders of the bank account being registered.
4. Unitholder(s) need to attach any one of the following mandatory documents in original, in respect of existing and new bank account for registering the bank accounts, failing which the new bank account will not be registered. (A) Original Cancelled Cheque with first unitholder's name and account number pre-printed (B) Original Pass book having name, address and account number with current entries not older than 3 months.
5. Self-attested copy(ies) of the above documents in (A) or (B) may be accepted provided if originals are produced for physical verification, in which case the original documents will be returned across the counter after due verification.
6. In case the above documents are not available, the AMC reserves the right to call for such additional documents, as it deems fit, or conduct In-Person Verification (IPV) at the offices of Union Mutual Fund or the RTA. At the time of IPV, the Investor shall be required to provide a self-attested copy of PAN or self-attested photo identity proof in case of PAN Exempt Investors like Passport, Voter ID, Ration Card, and Driving License along with the originals which shall be produced for verification.
7. AMC / Mutual Fund reserves the right to carry out additional/alternate validations to ascertain authenticity of change of bank mandate request.
8. For Individual investor, if the existing bank cheque or Passbook is not available, and IPV is conducted, the PAN details provided will be verified with our records, and the signature will also be matched with the PAN card. The employee doing the IPV should mention his details such as Name, Signature and other details (Mentioned in the form).
9. For PAN exempt folio, any Photo ID and Address proof should be provided which is registered in the Folio. If proof has any other address, then it cannot be accepted.
10. Any valid request for bank account mandate will be considered at folio level. Unitholders may note that it is desirable to submit their requests for change in bank details atleast 10 calendar days prior to date of redemption/dividend payment, if any, and ensure that the request for change in bank mandate has been processed before submitting the redemption request.
11. If change in bank mandate has not been processed, payment will be made in the existing bank account registered in the folio. Any unregistered bank account or a new bank account mentioned by the Unit holder along with the redemption request may not be considered for payment of redemption/dividend proceeds.
12. In case there is more than one bank registered in the folio then the investor can provide bank proof for any one bank which is registered with us.
13. The request for addition/change/deletion/modification in the registered bank account(s) should be submitted using the designated application form only. Request received on a plain paper are liable to be rejected.
14. Union Asset Management Company Private Limited, Union Mutual Fund, its registrar and other service providers shall not be held liable for any loss arising to the unit holder(s) due to the credit of the redemption proceeds into any of the bank accounts registered in the folio.
15. If any of the registered bank accounts are closed/ altered, please intimate the AMC in writing of such change with an instruction to delete/alter it from our records.
16. If in a folio, purchase investments are vide SB or NRO bank account, the bank account types for redemption can be SB or NRO only. If the purchase investments are made vide NRE account(s), the bank accounts types for redemption can be SB/ NRO/ NRE.

Please address all future communication(s) in connection with this application to the Registrar & Transfer Agent of the Scheme:

**Computer Age Management Services Ltd.,**

Unit: Union Mutual Fund

Rayala Tower 2, 5th Floor, # 158 Anna Salai, Chennai - 600002.

Email: enq\_uk@camsonline.com | Website: www.camsonline.com

**Union Asset Management Company Pvt. Ltd.**

Unit 503, 5th Floor, Leela Business Park, Andheri Kurla Road, Andheri (East), Mumbai - 400059

Toll Free : 1800 200 2268/1800 572 2268 | Tel No. : 022 67483333

Website: www.unionmf.com | Email : investorcare@unionmf.com

